

# APPLICATION FORM TO SERVE AS AN INDEPENDENT MEMBER OF THE COUNCIL OF TSHWANE NORTH TVET COLLEGE’S AUDIT & RISK COMMITTEE IN TERMS OF SECTION 12(1)(b) OF THE CONTINUING EDUCATION AND TRAINING ACT, NO 16 OF 2006 (AS AMENDED)

 **PART A: PERSONAL AND PROFESSIONAL DETAILS AND MOTIVATION**

|  |  |
| --- | --- |
| **PROVINCE** |  |
| **NAME OF PERSON** |  |
| **ID NO:** |  |
| **ADDRESS (PHYSICAL):** |  |
|  |
|  |
|  |
|  |
| **TEL NO:** |  |
| **CELL NO:** |  |
| **EMAIL ADDRESS:** |  |
| **GENDER:** |  |
| **RACE:** |  |
| **DISABILITY:** | **YES** | **NO** |

**IF YES, please indicate kind of disability**

## MOTIVATING FACTORS AND REASONS FOR APPLICATION

 **QUALIFICATIONS**

**(Please attach certified copies of your qualifications)**

 **COMPETENCIES AND SKILLS SETS**

**E.g.** Co-operation skills, ability to network; Ability to prioritise; Ability to think holistically; Ability to work in a team and mentor and guide others; Ability to support conflict resolution; Self-management; or Positive attitude to change.

 **FORMAL WORK EXPERIENCE**

 **INFORMAL WORK EXPERIENCE**

 **REASONS FOR APPLICATION**

**Details to be considered in motivating your application for a position on a TVET college council for a period of 5 years.**

* *Competency, understanding and experience: Previous Audit Committee experience in the Public Sector,*
* *Governance and Risk Management, Internal Audit, IT Governance,*
* *Financial Reporting, Financial Statements,*
* *Internal Controls,*
* *Combined Assurance,*
* *Internal and External Audit processes,*
* *Performance Management,*
* *compliance with the PFMA, other applicable legislation, and best practice,*
* *conducting investigations where necessary, and*
* *Experience /knowledge in the TVET College landscape will be an added advantage.*

## PREVIOUS APPOINTMENTS TO A TVET COUNCIL / BOARDS OF PUBLIC ENTITIES (add rows as required):

|  |  |
| --- | --- |
| **Name of College** | **Duration** |
| **From** | **To** |
| **1.** |  |  |
| **2.** |  |  |
| **3.** |  |  |

 **REFERENCES 1.**

**2.**

**3.**

**4.**

 **CRIMINAL RECORD**

Please indicate if you have a credit and or criminal records which relate to any acts of dishonesty in financial or related dealings:

**YES**

**NO**

If yes, state the nature of the record:

………………………………………………………………………………………………………………………………………………………….

………………………………………………………………………………………………………………………………………………………….

………………………………………………………………………………………………………………………………………………………….

**DECLARATION BY THE APPLICANT**

**I,………………………………………………………………………., HEREBY DECLARE THAT ALL THE INFORMATION AS LISTED IN MY CV IS TRUE AND CORRECT AND THAT I AM WILLING TO SERVE FOR A PERIOD OF 5 YEARS IF I AM APPOINTED. FURTHERMORE, I ACCEPT THAT, SHOULD THIS APPLICATION PROVE TO CONTAIN FALSE INFORMATION, THE APPLICATION WILL BE REJECTED AND/OR ANY APPOINTMENT ARISING FROM IT WILL BE TERMINATED. I FURTHER CONSET TO THE VETTING PROCESSES WITH REGARDS TO CRIMINAL AND CREDIT/FINANCIAL CHECKS AS WELL AS VERIFICATION OF QUALIFICATIONS.**

#  PART B: DECLARATION OF INTEREST

In order to give effect to the application to serve as a council member for Tshwane North TVET College the following questionnaire must be completed and submitted with the application. This must be done for each college that you apply for.

1. Are you or any person connected to you, employed by DHET or Tshwane North TVET College? **YES / NO**

If so, state particulars

1. Do you have any relationship (family, friend, other) with a person employed by DHET or Tshwane North TVET Collegeand who may be involved in any business activities with the above-mentioned entities? **YES / NO** If so, state particulars
2. Are you aware of any relationship (family, friend, other) with a person employed by DHET or Tshwane North TVET College

and who may be involved in any business activities with the above-mentioned entities? **YES / NO**

If so, state particulars

**DECLARATION**

**I, THE UNDERSIGNED (NAME), ………………………………………………………………………………………… CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1 TO 3 ABOVE IS CORRECT. I ACCEPT THAT, SHOULD THIS DECLARATION PROVE TO BE FALSE, THE APPLICATION WILL BE REJECTED AND/OR ANY APPOINTMENT ARISING FROM IT WILL BE TERMINATED.**

## ……………………………………………………………………….. ……………………………………… Signature Date